



BID NOTICE UNDER OPEN DOMESTIC BIDDING

18th March 2025

PROVISION OF CATERING SERVICES FOR UNOC STAFF UNDER FRAMEWORK ARRANGEMENT: PROC. REF: UNOC/NCONS/24-25/00390

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for acquisition of Catering Services for UNOC Staff under Framework arrangement.

Subject of Procurement	Bid Security (UGX)	Pre-bid Meeting date & time	Bid Closing date & time
Provision of Catering Services for UNOC Staff under Framework arrangement.	15,000,000	Physical Meeting 27/Mar/2025 (10:00am)	11/Apr/2025 (10:00am)

2. The Entity invites sealed bids from eligible bidders for the provision of the above services.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding** method contained in the Public Procurement and Disposal of Public Assets Act Cap 205 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding document at the address given below at 8(a) from **8:00am to 5:00pm**.
5. The Bidding document shall be inspected at the UNOC office; Plot 15 Yusuf Lule Road and issued using email upon payment of a non-refundable fee of **UGX: 100,000** and submission of a written application to pl.unoc@unoc.com. **Payment will be by deposit to the Uganda National Oil Company Limited Account: Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005.**

6. Bids must be delivered to the address below at 8(a) at or before **10:00am** on **11th April 2025**. All bids must be accompanied by a **Bid Security of UGX: 15,000,000 (Uganda shillings Fifteen million only)**. **The Bid Security must be valid until 31st October 2025**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(b) at **11:00am** on **11th April 2025**.
7. **A physical pre-bid meeting** shall be held on **27th March 2025** at **10:00am** at the UNOC Head Office as indicated in the planned procurement schedule in this notice.
8. (a) The Bidding documents may be inspected at, issued and the bids delivered to;
The Supply Chain Section
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road
Email: pl.unoc@unoc.com
- (b) Address of bid opening: **Online public bid opening via Microsoft Teams Platform.**
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	18 th March 2025
b. Physical Pre-bid meeting & site visit	<u>UNOC Head Office; Plot 15 Yusuf Lule Road</u> 27 th March 2025 at 10:00am
c. Bid closing date/time	11th April 2025 at 10:00am
d. Bid opening date/time	11th April 2025 at 11:00am Note: UNOC uses Microsoft Teams meeting platform, hence bidders shall be required to send emails and contacts of their representatives not later than 10 th April 2025 to pl.unoc@unoc.com
e. Evaluation process	Between 14 th and 29 th April 2025
f. Display and communication of best evaluated bidder notice	Between 6 th and 19 th May 2025
g. Contract signature	After expiry of the Best Evaluated Bidder Notice and Attorney General's approval.

CHIEF EXECUTIVE OFFICER