



BID NOTICE UNDER OPEN DOMESTIC BIDDING

11th February 2025

INVITATION TO BID FOR PRODUCTION OF 3D ANIMATION VIDEOS: PROC REF: UNOC/NCONS/24-25/00094/00213

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for Production of 3D Animation Videos for UNOC Projects as indicated below;

Procurement Reference Number	Subject of Procurement	Bid Security (UGX)	Pre-bid meeting date & time	Bid closing date & time
UNOC/NCONS/24-25/00094/00213	Lot 1: 3D Animation Videos for the Kabalega Industrial Park (KIP)	Lot 1: 3,000,000	20/02/2025 (10:00am)	07/03/2025 (10:00am)
	Lot 2: 3D Animation Videos for UNOC Oil & Gas Projects	Lot 2: 3,800,000		

2. The Entity invites sealed bids from eligible bidders for provision of the above services.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding** procedures contained in the Public Procurement and Disposal of Public Assets Act Cap 205 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding document at the address given below at 8(a) from **8:00am** to **5:00pm**.
5. The Bidding document in English may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of **Uganda Shillings: One hundred thousand (UGX: 100,000/=)** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested**

Towers on A/C No. 9030011896005. Bidders should send an application letter and payment confirmation/receipt to: pl.unoc@unoc.com to obtain the Bidding document. The Bidding document will be shared using email.

6. Bids must be delivered to the address below at 8(a) at or before **10:00am on 7th March 2025**. All bids must be accompanied by a **Bid Security in the amount indicated in the table above. The Bid Security must be valid until 30th September 2025**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(b) at **10:30am on 7th March 2025**.

7. A virtual/online pre-bid meeting shall be held as indicated in the table below;

8. (a) Documents may be inspected at, issued from, and bids delivered to:

Head Supply Chain
Uganda National Oil Company Limited
Reception area
Plot 15 Yusuf Lule Road

- (b) Address of bid opening: Online public bid opening via Microsoft Teams Platform.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of Bidding document	11 th February 2025
b. Pre-bid meeting	20 th February 2025 Note: UNOC uses Microsoft Teams meeting platform, hence bidders shall be required to send emails and contacts of their representatives not later than 19 th February 2025 to pl.unoc@unoc.com
c. Bid closing date & time	7 th March 2025 at 10:00am
d. Bid opening date/time	7 th March 2025 at 10:30am Note: UNOC uses Microsoft Teams meeting platform, hence bidders shall be required to send emails and contacts of their representatives not later than 6 th March 2025 to pl.unoc@unoc.com
e. Evaluation process	Between 10 th to 21 st March 2025
f. Display and communication of best evaluated bidder notice	Between 2 nd to 15 th April 2025
g. Contract signature	After expiry of the Best Evaluated Bidder Notice and Attorney General's approval

CHIEF EXECUTIVE OFFICER