



BID NOTICE UNDER OPEN DOMESTIC BIDDING

20TH FEBRUARY 2025

INVITATION TO BID FOR PROVISION OF GROUP PERSONAL ACCIDENT (GPA) WITH WORKER'S COMPENSATION INSURANCE: UNOC/NCONS/24-25/00334.

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for acquisition of Group Personal Accident (GPA) with worker's compensation insurance cover for UNOC Staff as indicated below;

<i>Procurement Reference No.</i>	<i>Subject of Procurement</i>	<i>Bid Security</i>	<i>Pre-bid meeting date & time</i>	<i>Bid closing date & time</i>
UNOC/NCONS/24-25/00334	Provision of Group Personal Accident with worker's compensation insurance.	UGX: 15,000,000/=	27/02/2025 (10:00am)	14/03/2025 (10:00am)

2. The Entity invites sealed bids from eligible bidders for the provision of the above services.
3. Bidding will be conducted in accordance with the ***Open Domestic Bidding*** procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act Cap 205 and is open to all bidders.
4. Interested bidders may obtain further information and inspect the Bidding document at the address given below at 8(a) from **8:00am to 05:00pm**.
5. The bidding document in English may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of **Uganda Shillings: One hundred thousand (UGX: 100,000/=)** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**. Bidders should send an application letter and payment confirmation/receipt to: pl.unoc@unoc.com to obtain the Bidding document. The Bidding document will be issued using email.

6. Bids must be delivered to the address below in 8(a) at or before **10:00am** on **14th March 2025** (Local time). All bids must be accompanied by a Bid Security of **UGX: 15,000,000** (Uganda Shillings: Fifteen million only) using the format indicated in the bidding forms. The Bid Security must be valid until **9th September 2025**. **Late bids shall be rejected.** Bids shall be virtually opened in the presence of bidders' representatives who choose to attend the online/virtual public bid opening session via Microsoft Teams Platform at **10:40am** on **14th March 2025**. Bidders will be required to share email addresses of their representatives to attend the online/virtual public bid opening session prior to submission of Bids.
7. A virtual/online pre-bid meeting shall be held on **27th February 2025 (10:00am)** using the Microsoft Teams meeting platform.
8. (a) Bids will be submitted to the address indicated below:
- Head Supply Chain
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road
P. O. Box 36316, Kampala.
Telephone: 256 (0) 312-444 600
- (b) Address of bid opening: Online public bid opening via Microsoft Teams Platform
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of Bidding document	20 th February 2025
b. Pre-bid meeting date & time	27 th February 2025 starting 10:00am
c. Bid closing date & time	14 th March 2025 at 10:00am
d. Bid opening date & time	14 th March 2025 at 10:40am Note: UNOC Uses Microsoft Teams Meeting Platform, hence bidders shall be required to send email and contact of their representatives not later than 13 th March 2025 at 5:00pm to pl.unoc@unoc.co.ug/pl.unoc@unoc.com
e. Evaluation process	Between 17 th & 28 th March 2025
f. Display and communication of best evaluated bidder notice	Between 8 th & 23 rd April 2025
g. Contract signature	After expiry of the BEB and upon Solicitor General's clearance

CHIEF EXECUTIVE OFFICER