



BID NOTICE UNDER OPEN DOMESTIC BIDDING

1st November 2024

PROVISION OF SERVICE & MAINTENANCE AT UNOC OFFICES AND FACILITIES UNDER FRAMEWORK ARRANGEMENT: PROC REF: UNOC/NCONS/24-25/00015

1. The Uganda National Oil Company Limited has allocated funds to be used for the Provision of service & maintenance at UNOC offices and facilities under framework arrangement as indicated below;

Procurement Reference Number	Subject Procurement of	Bid Security (UGX)	Pre-bid Meeting date & time	Bid Closing date & time
UNOC/NCONS/24-25/00015	<u>Provision of Service & maintenance at UNOC Offices and Facilities under framework arrangement:</u> Lot 1: Electrical Infrastructure (Switchgear, stabiliser and other electrical infrastructure) Lot 2: Air Conditioning systems Lot 3: Generators Lot 4: UPS Machines Lot 5: Premises (building, Plumbing and carpentry)	Lot 1: 3,000,000 Lot 2: 3,000,000 Lot 3: 2,000,000 Lot 4: 2,000,000 Lot 5: 2,000,000	Physical Meetings shall be held at the following UNOC Offices; <u>Head Office</u> 13/Nov/2024 (10:00am) <u>Hoima</u> 15/Nov/2024 (10:00am)	28/Nov/2024 (10:00am)

NB: The Facilities are located at UNOC's Head Office in Kampala, and the its Regional Office in Hoima.

2. The Entity invites sealed bids from eligible bidders for the provision of the above services and related supplies.

3. Bidding will be conducted in accordance with the ***Open Domestic Bidding*** method contained in the Public Procurement and Disposal of Public Assets Act (Cap 205) and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding document at the address given below at 8(a) from **8:00am** to **5:00pm**.
5. The Bidding document shall be inspected at the UNOC office; Plot 15 Yusuf Lule Road and issued using email upon submission of a written application and payment of a non-refundable fee of **UGX: 100,000** (For all Lots) to pl.unoc@unoc.com. Payment will be by deposit to the Uganda National Oil Company Limited Account: ***Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005.***
6. Bids must be delivered to the address below at 8(a) at or before **10:00am** on Thursday 28th November 2024. All bids must be accompanied by a **Bid Security in the amounts indicated in (1) above. Each Bid Security must be valid until 31st July 2025.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(b) at **10:30am** on **28th November 2024**.
7. **Physical pre-bid meetings shall be held on 13th November 2024 at the UNOC Head Offices and 15th November 2024 at the UNOC Offices in Hoima as indicated in the planned procurement schedule in this notice.**
8. (a) Documents may be inspected at, issued from, and bids delivered to:
The Supply Chain Unit
Uganda National Oil Company Limited
Reception area
Plot 15 Yusuf Lule Road

(b) Address of bid opening: Online public bid opening via Microsoft Teams Platform.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	1 st November 2024
b. Physical Pre-bid meeting & site visit	<u>Head Office</u> 13 th November 2024 at 10:00am <u>Hoima</u> 15 th November 2024 at 10:00am
c. Bid closing date/time	28 th November 2024 at 10:00am
d. Bid opening date/time	28 th November 2024 at 10:30am Note: UNOC uses Microsoft Teams meeting platform, hence bidders shall be required to

	send emails and contacts of their representatives not later than 27 th November 2024 to pl.unoc@unoc.com
e. Evaluation process	Between 29 th November and 12 th December 2024
f. Display and communication of best evaluated bidder notice	Between 30 th December 2024 and 13 th January 2025
g. Contract signature	After expiry of the Best Evaluated Bidder Notice and Attorney General's approval

CHIEF EXECUTIVE OFFICER